

Henry County Farmers Market Association By-Laws, Regulations and Application

March 2, 2007
February 18, 2010
February 19, 2014
April 5, 2018

April 4, 2008
February 21, 2012
February 25, 2015
March 25, 2019

March 5, 2009
February 26, 2013
March 11, 2015

Purpose and Objectives - The purpose of the Henry County Farmers Market Association is to promote and enhance the ability of Henry County Farm Families to Market locally grown, locally crafted goods and/or services directly to an informed consumer. One of the key elements of this objective is the establishment of a designated time and place for producers and consumers to come together.

Market Location - Primary location will be between the Berry Center lawn and the New Castle City Parking Lot on Carters Alley, New Castle, KY.

Days and hours - The members of the Henry County Farmers Market will be able to sell product any market day that produce is available and ready to sell. Advertised days of the market will be each Saturday from the first Saturday of June through end of October, 8:00 a.m. to 12:00 p.m. at the Berry Center Lawn and Wednesdays 9:00am to noon in peak season, the Farmers Market will also utilize the Harvest Showcase Day as special market site.

Membership - Annual fees of \$25.00 per family will be charged for a membership permit. Membership in the market will be limited to Henry County residents who grow their own produce. *Membership will be open to all people regardless of race, color, age, sex, religion, disability, or national origin.*

Insurance Requirement: Members selling produce, edible items, or products which can be absorbed through the skin must provide a certificate of insurance before selling at the market indicating a minimum of \$300,000 in liability coverage (added 2/26/13 on motion by Melissa Blankenship and 2nd by Mike Payton and revised on 2/13/2019 on motion by Mike Payton and 2nd by Karen Shannon).

Opening Date - Advertised opening shall be the second Saturday of June, however, Market Members may begin sales of early season products before this time the market will run through October.

Market Rules

1. Space will be provided on a first come basis.
2. Market families may combine produce for selling purposes.
3. All produce sold at the Henry County Farmers Market must be locally grown. Members must grow all of the produce they sell. No commercial produce is allowed.
4. Artisan baked goods may be sold at the market, and must be produced by the individual selling the baked goods. All baked good vendors must still provide a proof of insurance and obtain proper permits for selling of baked goods (Added 3/25/2019 on a motion by Mike Payton and 2nd by Bill Shannon).
5. Specialty items such as honey, herbs, sorghum, flowers, nursery stock, bedding plants, local crafts, eggs, meat and animal products may be sold, and must be produced by the seller.
6. Produce offered for sale must meet the required number of days since the last application of pesticides.
7. No spoiled produce will be offered for sale. Quality and freshness will be two key selling points for the grower.
8. Produce shall be priced and sold by the pound, bunch, ear, dozen, peck, etc.

9. Pricing will be determined by the seller, however, producers will strive to keep their prices close to retail and attempts to intentionally undersell other producers is discouraged. Producers are encouraged to discuss and agree on pricing.
10. All members will be responsible for their own garbage and refuse receptacles, will clean up their own selling space and will remove all garbage at the end of the day.
11. No drugs or alcohol are allowed on premises.
12. If accepting WIC and/or Senior coupons, producers agree to accept coupons only for fresh fruits and vegetables, not to give any change back on coupons, and follow all other WIC and/or Senior coupon rules and regulations.
13. All members must comply with all local, state, or federal laws, label or food safety and handling regulations and must post their permits.
14. Due to limited parking space in front of the selling area, vehicles associated with the market vendors or their employees should be parked on the other side of the parking lot except for loading and unloading.
15. The market manager will be responsible for enforcement of the rules. Grievances for any market matter should be submitted in writing to the market manager or any board member. The board will respond to the grievance within one week.
16. No live animals may be sold at the market
17. Henry County Farmers Market voting privileges are limited to paid members of the association.
18. Henry County Farmers market will not be responsible for accidents occurring on the premises.
19. Rules and regulations will be reviewed annually by the membership to make any necessary revisions. This body also has the right to make any necessary changes in the market operation at any time during the year.
20. It is encouraged that the Henry County Farmer's Market banner be displayed at the sale site whenever a member is selling on advertised days.
21. The Henry County Farmers' Market reserves the right to inspect or spot-visit any farm or establishment that is the source of any items sold or distributed at the market, with advance notice if possible, as necessary throughout the season. Visits will be made only with the farm representative present unless otherwise permitted (Added 4/5/18 on a motion by Karen Shannon and 2nd by Phyllis Smith).

Officers and Board Members

1. Karen Shannon - President
2. Mike Payton - Vice President
3. Barbara Gregory - Secretary/Promotions
4. Sharon Loaring
5. Rick Crow
6. Funds deposited in the Henry County Extension Council Account-treasurer Mary Bryant

The senior officer/Board Member on the selling site will be the Market Manager.

Mailing Address: Henry County Farmers Market Association
P O Box 246, New Castle KY 40050
email: levi.berg@uky.edu
Phone: 502-845-2811

Year _____

HENRY COUNTY FARMERS MARKET PRODUCER AGREEMENT

I, the undersigned, have read and understand the rules and regulations governing the Henry County Farmers Market and agree to abide by them. A violation of these rules and regulations gives the Henry County Farmers Market Board of Directors the power to end by privilege to sell and revoke the membership with no fees refunded.

Signed: _____ Date: _____

Name _____

Business/Farm Name _____

Address _____

City _____ State _____ Zip _____

Phones - Home _____ Work _____ Cell _____

e-mail _____

Products that you plan to sell _____

Do you plan to accept WIC and/or Senior coupons this year? Yes _____ No _____

Membership Dues: \$25.00

Certificate of Insurance (\$300,000 minimum) must be provided before selling at the market _____

Dues paid by check _____ cash _____

Make checks payable to Henry County Extension Council

Paid _____

Ins. _____